

MOTION/APPLICATION CONFIRMATION NOTICE

Regular motion confirmations (Wednesday & Thursday confirmations) to be delivered to the court office, or sent by fax to **905-693-3038** or e-mail halton.confirmations@ontario.ca by 2:00 pm **three** court days before. Lengthy motion confirmations (Monday & Tuesday confirmations) to be delivered to the court office or sent by fax to 905-864-4211 or email halton.confirmatons@ontario.ca by 2:00 pm **five** court days before.

NOTE: For lengthy motions facta are required unless otherwise directed by a judge. All facta for lengthy motions are to be served and filed seven court days before the schedule date. Facta are to be in the standard form and not to exceed 20 pages, unless a judge orders otherwise.

BETWEEN: _____ **v.** _____

1. My name is _____
2. My telephone No. _____
3. I am counsel for **plaintiff**, _____
or other, please specify _____

4. The scheduled date and time for this Motion Application is _____, _____, **201**
at **10:00 a.m.** I am also appearing on the following matters that day: _____

5. The matter is not going ahead and is to be adjourned on consent to: _____
at _____ a.m.

NOTE: If there have been three previous consecutive adjournments by confirmation Slip counsel must appear if requesting further adjournments, unless a judge orders otherwise.

6. I have not been able to contact the opposing lawyer or party to confirm the time estimate.

7. This matter is going ahead on the following issues:

For a consent order regarding: _____

For a contested adjournment requested by _____

Because _____

For an oral hearing on the following issues: _____

8. The judge should read the following material (*please be specific*): _____

9. My time estimate (including costs submissions):

Applicant _____ Respondent _____

Total time: _____

10. A copy of this form has been sent to all other parties, who, unless they file a separate form, are deemed to agree with the contents of this form.

Lawyer's or party's signature

Date: _____, 201